

Vacation Accrual Chart

[Criteria/Leave Accrual Code/Accrual Hours Per Month/Maximum Accruals]

Types of Employment Contracts [UCOP Human Resources - Types of Appointment]

Professional and Support Staff (**PSS**) -- **Non-Exempt** -- Contracts used for non-exempt positions within the PSS program (i.e. biweekly employees [eligible for premium overtime])

Professional and Support Staff (**PSS**) --**Exempt** -- Contracts used for exempt positions within the PSS program (i.e. monthly employees [**NOT** eligible overtime])

Management and Senior Professionals (**MSP**) -- Contracts used for Management and Professional Positions

Senior Management Group (**SMG**) -- Contracts used for Senior Management Positions

For more information of Vacation Leave Accruals, please refer the University of California Policy -PPSM 2.210 [[Absence from Work, Page 13](#)].

* **Note** : Leave codes G,H,J,K apply only to former A&PS and Executive employees hired prior to July 1, 1996

Criteria (Years at UC)	Leave Accrual Codes (*)	Average Vacation Accruals Hours Per Month	Maximum Vacation Accruals
Professional & Support Staff (PSS) PSS (< 10 yrs.) Service Credit Months (1 - 119)	A, G	10	240
PSS (10 - 15 yrs.) Service Credit Months (120 - 179)	B, H	12	288
PSS (15 - 20 yrs.) Service Credit Months (180 - 239)	C, J	14	336
PSS (20 yrs. & Above) Service Credit Months (240 & Above)	D, K	16	384
Non-accruing positions (i.e. students)	N	0	0

Criteria (Years at UC)	Leave Accrual Codes (*)	Average Vacation Accruals Hours Per Month	Maximum Vacation Accruals
Management & Senior Professional (MSP) Senior Management Group (SMG) SMG/MSP (< 5 yrs.) Service Credit Months (1 - 59)	B, H	12	288
SMG/MSP (5 - 10 yrs.) Service Credit Months (60 - 119)	C, J	14	336
SMG/MSP (10 yrs. & Above) Service Credit Months (120 & Above)	D, K	16	384