

**TRANSIENT OCCUPANCY TAX EXEMPTION CERTIFICATE  
FOR GOVERNMENTAL AGENCIES**

NOTE: This form must be completed at the time rent is collected, and must be retained by the hotel/motel operator. The hotel/motel operator should not accept this certification unless the person presenting it shows satisfactory credentials.

To: \_\_\_\_\_  
Name of hotel/motel

\_\_\_\_\_  
Address

\_\_\_\_\_  
California City

This is to certify that I, the undersigned, am a representative or employee of a Governmental Agency, the UNIVERSITY OF CALIFORNIA, located at CALIFORNIA; that the charges for occupancy at the above establishment on the date(s) set forth below, have been, or will be, paid for by such Governmental Agency; and that such charges are incurred in the performance of my official duties as a representative or employee of such Governmental Agency.

Date(s) of Occupancy:  
\_\_\_\_\_

Governmental Agency:  
Location: UNIVERSITY OF CALIFORNIA

Executed at \_\_\_\_\_, California, this \_\_\_\_\_ day of \_\_\_\_\_ (month), 20\_\_\_\_.

I declare under penalty of perjury that the foregoing is true and correct:

\_\_\_\_\_ Signature of person claiming exemption

Home Address:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_