

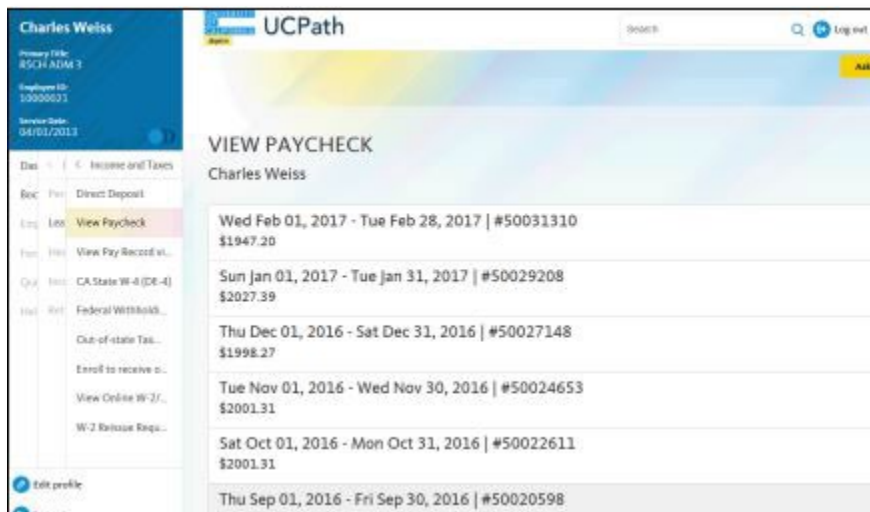
Why should I review my paycheck stub (record of earnings)?

Earning Statements should be reviewed every pay period to review for any omissions, inaccuracies or overpayments. Any discrepancies in pay should be reported to Unit for review immediately.

Where can I access my paycheck stub (record of earnings)?

Dashboard Navigation: View Paycheck pane or Income and Taxes > View Paycheck or Menu Navigation: Employee Actions > Income and Taxes > View Paycheck

UCPC Job Aid- How do I review my pay stub (online earnings statement)?





What information is displayed on my paycheck stub (record of earnings)?

University of California 14350-1 Meridian Parkway Riverside, CA 92518 855982-7284		Business Unit: UC Office of President Pay Begin Date: 08/13/2017 Pay End Date: 08/26/2017 Advice #: 00000000000459 Advice Date: 09/06/2017																																																																																									
John Smith 123 My Street Drive Any town, CA 92501	Employee ID: KU0302 Department: 830300-SAMPLE CHECK Location: UC Location Job Title: MAIL PROCESSOR Pay Rate: \$22.120000 Hourly	Marital Status: Married Allowances: 0 Adtl. Allowances: Adtl. Amount:	Federal: Married CA State: Married																																																																																								
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- 1.) Current name and address in UCPath.
- 2.) Employee ID number.
- 3.) Filing status and allowances for state and federal tax forms.
- 4.) Earnings displayed in work week increments. Vacation and sick time are included in the hours and earning display.
- 5.) Federal and state tax withholdings for the current pay period and the year to date.
- 6.) Before-tax and after-tax deductions are displayed separately.
- 7.) All contributions UC pays on your behalf to health, welfare plans, and retirement.
- 8.) OASDI (Social Security) and MED (Medicare) gross amounts are included in current year and year-to-date display.
- 9.) Check (advice) number, account type, and total amount of pay deposited to accounts. You may have up to three direct deposit elections.

What are Payroll Deductions?

There are two basic types of Payroll deductions:

- **Percent based deductions** (taxes, FICA, etc.) are deducted from every paycheck.
- **Flat dollar deductions** (parking, credit union, health insurance, etc.) are only deducted from your regularly scheduled paycheck.

Some deductions have a maximum amount that can be deducted per year or per month. For example, FICA deductions will automatically stop when the maximum for the year is reached. The deduction will resume on the first payday of the next calendar year.

What is a Payroll Deduction Holiday?

For bi-weekly paid employees, there are **two times a year when flat dollar deductions are not deducted** from your paychecks. The deduction holiday occurs whenever there are three bi-weekly paycheck dates within the same month.

In 2024, the deduction holidays will be reflected on the following paycheck dates:

- **January 31, 2024**
- **July 31, 2024**

These deduction holidays are identified on the Biweekly Payroll Calendar available at: [Payroll Deadlines](#)

Reference: [Payroll Services Job Aids, What is DCP?](#)