

UCPATH COGNOS Reports

To request access to UCPATH COGNOS, submit a UCPath Cognos User Access Provisioning Request.

Navigation: UCPath > Quicklinks > Cognos Reports

The UCPath Cognos Reports can be accessed through the UCPath Portal. Utilize the following step by step to navigate to the report.

Navigate & Run Report Step-by Step:

- 1. Go to UCPath Online Portal https://ucpath.universityofcalifornia.edu/
- 2. Click on University of California, Merced.
- 3. Enter your UC Merced Single Sign On and click Sign In.

| Itps://ucpath.universityofcalifornia.edu/ | UC MERCED Single Sign On UCMERCED |
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| UCPath | |
| Thank you for visiting UCPath, your online self-service tool for pay, benefits and other HR transaction activities. Select your location below to log in. | Password (Required) |
| Authorized users sign in below | |
| Lawrence Berkeley National Laboratory | Show Password |
| University of California, Agriculture and Natural Resources | |
| University of California, Berkeley | Forgot Password Sign |
| University of California, College of the Law San Francisco | |
| University of California, Davis | New to UC Merced? Claim Account |
| University of California, Irvine | |
| University of California, Los Angeles | |
| University of California, Merced | |
| University of California, Office of the President | |
| University of California, Riverside | |
| University of California, San Diego | |
| University of California, San Francisco | |
| University of California, Santa Barbara | |
| University of California, Santa Cruz | |
| University of California: Former Employees | |

4. The UCPath Dashboard will be displayed.



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| | | UCPath | | | Q Dookmarked () Log out |
| Primary Title: | | | | | |
| Employee ID: | | DASHBOARD | | | Ask UCPath |
| Service Oute: 02/07/2008 | D | | | 11 1 | |
| Dashboard | | New Features Available in Ask U | | | |
| PeopleSoft Homepage | | Ask UCPath has two new features to improve how Apr 15, 2024 | v you manage your inquiries. | | 10 - 10 - 10 - 10 - 10 - 10 - 10 - 10 - |
| Worklist | | | | | Hide Read More |
| Bookmarks | | | | | |
| Employee Actions | 3 | Worklist | | | |
| Recruiting Workcenter | | | | | View All |
| Forms Library | > | Date From | Link | Priority | |
| Quicklinks | 20 | | | | |
| Help / FAQ | 31 | | | | |
| | | | Refrech | | |
| 🕗 Edit profile | | | | | |
| Log out | | | | | |

- **5.** Locate the UCPath menu on the left-hand side.
- 6. Click on Quicklinks
- 7. Scroll down and click on Cognos Reports
- 8. Notice the IBM Cognos Analytics page open, the web-based reporting tool (UCPath Cognos biprod.ucop.edu)

| Primary Title: | Das < Quicklinks |
|-----------------------|------------------------|
| Employee ID: | Peo Job Code Lookup |
| Service Date: | Offcycle Dashboard |
| 02/07/2008 | Boc UCnet |
| Dashboard | UCPath Center Jobs |
| PeopleSoft Homepage | UC Jobs |
| Worklist | UC Merced |
| Bookmarks | UCOP be AT |
| Employee Actions | Hel Liv AL |
| Recruiting Workcenter | Pension Choice or Savi |
| Forms Library | |
| Quicklinks | Notices and Updates |
| Help / FAQ | |



- 9. Locate the Cognos menu to the left of the screen.
- **10.** Click on the Team Content folder.
- **11.** Click on the UCPath Reporting folder.

Based on UCPATH COGNOS Reports Access Provisioning the folders available may vary.

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|------------------------|---------------|--------------|--|--------------|----------------------------------|--------------|----------------------------------|--------------|---------------------------------|--------------|----------------------------------|------------|
| My content | Team content | | Favorites | | | | | | | | | |
| Team content / UCPa | ath Reporting | | | | | | | | | | ⊽ 1↓ Q 88 ≅ | = |
| Absence Manager | ment Rep | \heartsuit | Affirmative Action Reports | \heartsuit | Benefits Reports | \heartsuit | Compensation Reports | \heartsuit | GL Integration Reports | \heartsuit | Payroll COGNOS Reports B | \diamond |
| Last Modified 2/26/202 | 24, 4:53 PM | | Last Modified 3/8/2022, 4:52 PM | | Last Modified 6/11/2024, 1:52 PM | | Last Modified 2/26/2024, 4:54 PM | | Last Modified 7/9/2024, 4:15 PM | | Last Modified 1/20/2022, 5:02 PM | |
| Payroll Reports | 4, 4:11 PM | ♡ | Workforce Administration R Last Modified 2/26/2024, 4:55 PM | ♡ □ | | | | | | | | |
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