

## Workforce On-Boarding Hub

If you are a nonimmigrant student, scholar, staff and faculty member or a hiring manager for one and you are looking for assistance with Work Authorization you will need to work with **the International Students and Scholars Office**.

**Departments are encouraged to consult with the International Students and Scholars Office OIA *before* committing to hiring an individual who are not a U.S. citizen or permanent resident.**

**OIA** is available to talk with the candidate (either in person, if the candidate is on campus, or by phone or email) to **make sure** the immigration status selected best suits the scholar's immediate needs and plans.

This **comparison chart of employment-based visas** may assist you in making an initial visa determination.

## The Office of International Affairs

The Office of International Affairs in Room 101 of the Kolligian Library is your one-stop shop for immigration and study abroad advising. Stop by the office to make an appointment with an advisor, grab a cup of tea or use a computer available to students and scholars.

## Services

- Advising support for nonimmigrant students, scholars and staff and faculty members.
- **Visa** document production for nonimmigrant students and scholars.
- A wide variety of programs and workshops.
- **Training and support for campus department administrators.**
- Permanent resident petitions for international faculty members.

## Student Advising

Student and scholar advisors are available for consultation Monday through Friday. **However, an appointment is necessary to meet with an advisor.** Email **iss@ucmerced.edu** to make an appointment.

## OIA Office Location

Entrance is now the KL-101 external door, located immediately next to the CARE Office and near Social Justice Plaza:



## Office Hours

- **Monday-Thursday:** 10:00 AM (10:00) - 4:00 PM (16:00)
- **Friday:** 10:00 AM (10:00) - 2:00 PM (14:00)

*\*Except the holiday closure date*