

## Distribution of Payroll Expense (DOPE) Report R-268

### **UPDATE Historical Data (Going back to January 2018) is now available in the DOPE Report.**

UC Merced has received temporary permission giving us the ability to query data going back to January 2018 on the UCPATH Cognos DOPE Report. This permission will expire early 2025. Please be aware that data sets will be very slow to run. It is recommended that information pulls are limited to a 12-month period at a time.

The Distribution of Payroll Expense (DOPE) Report-268 is a UCPATH Cognos Report. This report is used to confirm applied payroll expenses for a given payroll cycle. The report provides details of salary and benefit expenses charged to the campus general ledger on a department, pay period, employee, and funding basis. The report provides payroll details for every employee paid, such as gross pay, benefit charges, pay rate, hours worked, leave taken by position, job code and earnings code for the period selected, including the transfer of payroll expense transactions.

You can also use this guide when troubleshooting discrepancies and help you identify Funding Entry errors and determine if correction is needed in UCPATH or Oracle Financials.

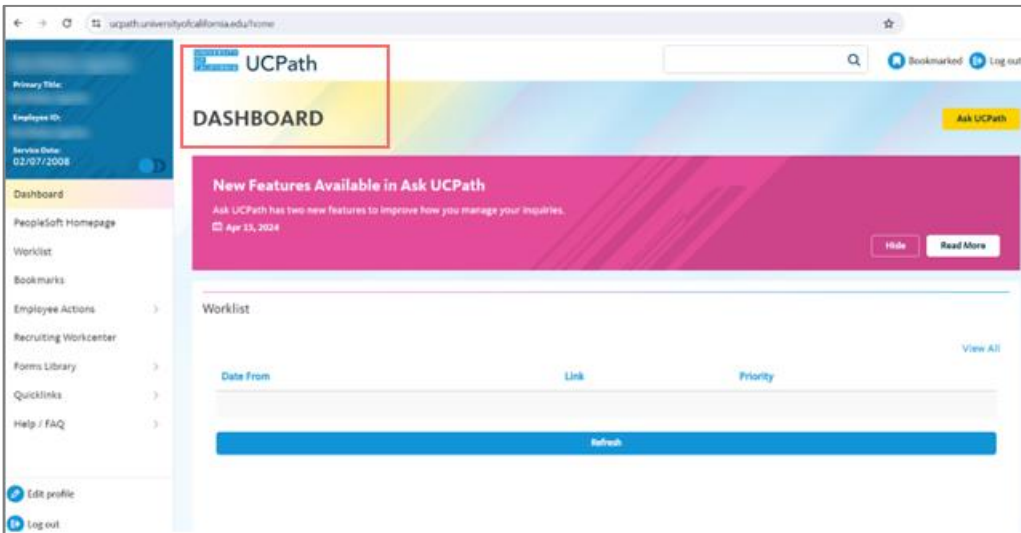
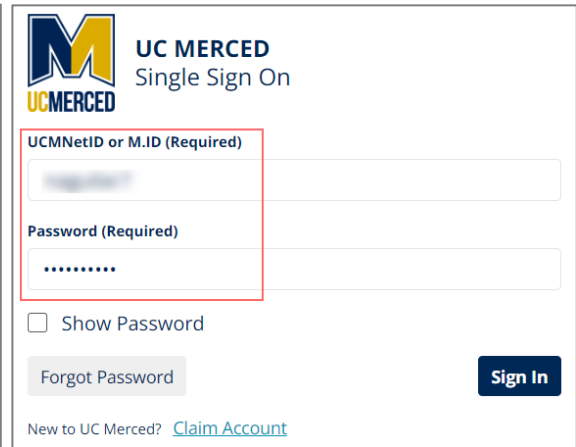
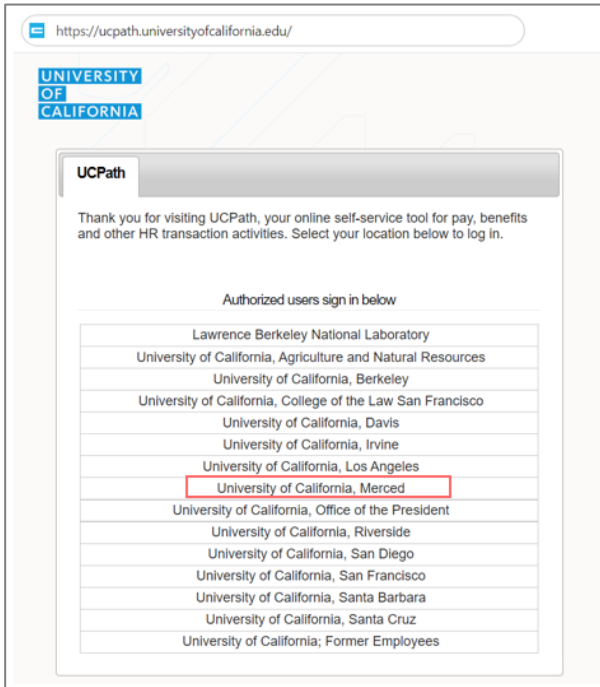
To request access to the R-268 DOPE Report, submit a UCPATH Cognos [User Access Provisioning Request](#).

**Navigation:** UCPATH > Quicklinks > Cognos Reports

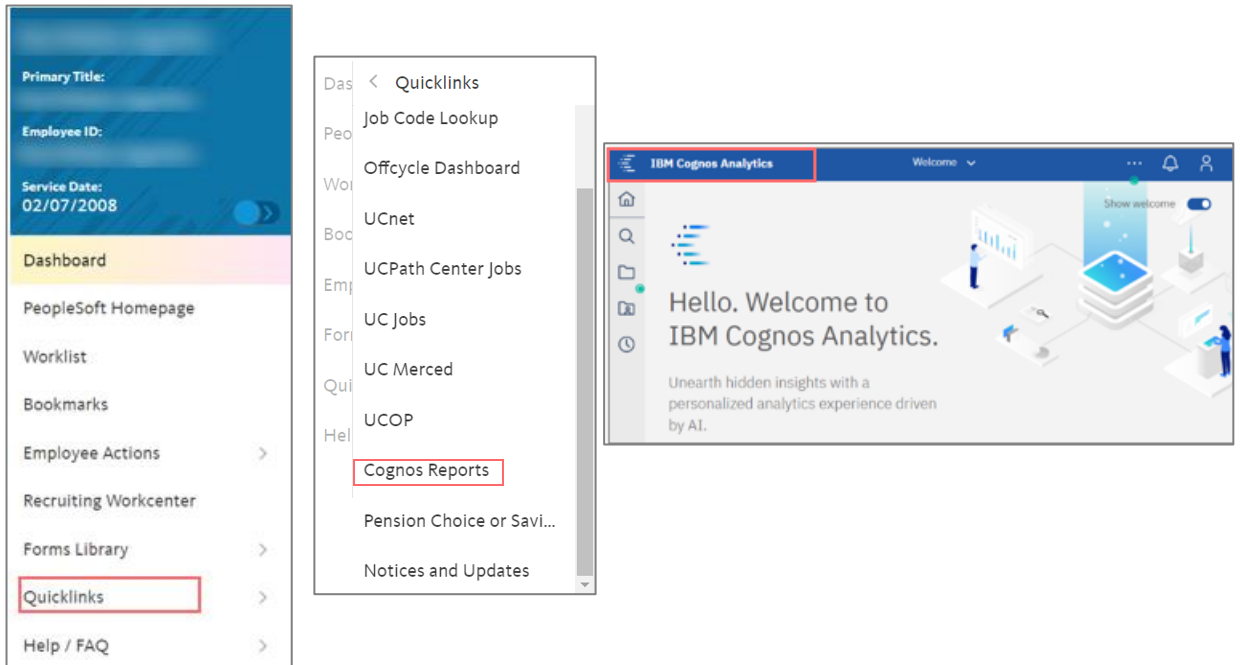
The UCPATH Cognos Distribution of Payroll Expense Report can be accessed through the UCPATH Portal. Utilize the following step by step to navigate to the report.

### **Navigate & Run Report Step-by Step:**

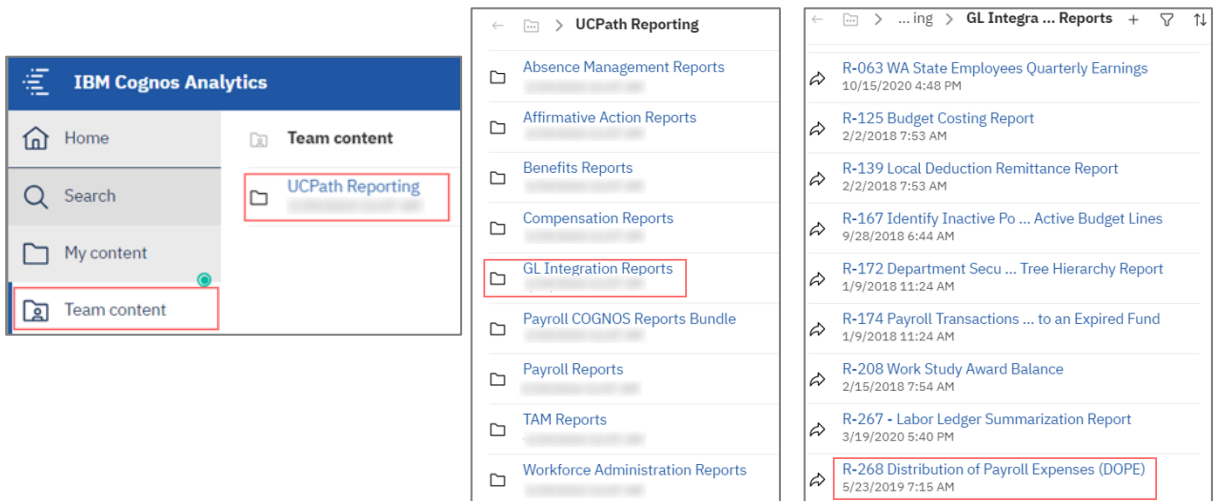
1. Go to UCPATH Online Portal <https://ucpath.universityofcalifornia.edu/>
2. Click on University of California, Merced.
3. Enter your UC Merced Single Sign On and click Sign In.
4. The UCPATH Dashboard will be displayed.



5. Locate the UCPATH menu on the left-hand side.
6. Click on Quicklinks
7. Scroll down and click on Cognos Reports
8. Notice the IBM Cognos Analytics page open, the web-based reporting tool (UCPATH Cognos biprod.ucop.edu)



9. Locate the Cognos menu to the left of the screen.
10. Click on the Team Content folder.
11. Click on the UCPATH Reporting folder.
12. Click on the GL Integration Reports folder.
13. Click on R-268 Distribution of Payroll Expenses (DOPE).

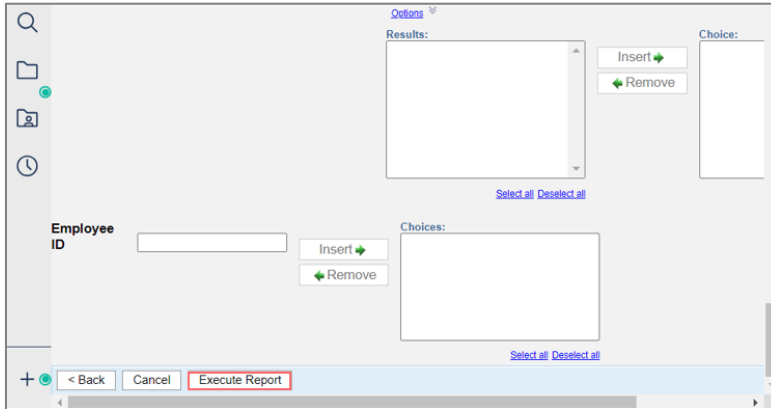


- 14. Select to run by the specific Employee ID Number (Run by Employee) or by the funding source (Run by Chart String /FAU).

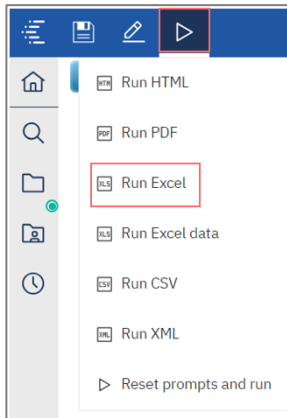
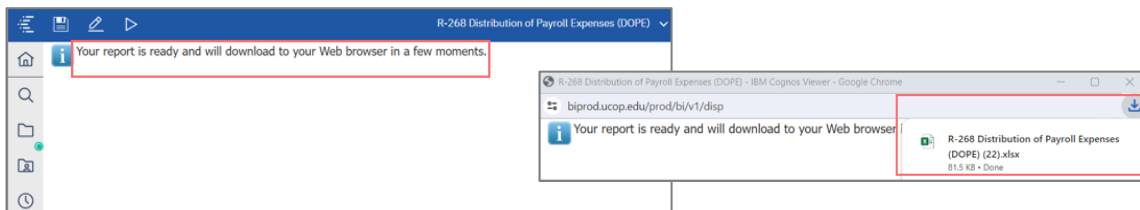
- 15. Click Continue to view the search parameters.

- 16. Enter Search Criteria (fields with red asterisks are required fields).

17. Ready to run report, scroll to the bottom and click Execute Report.



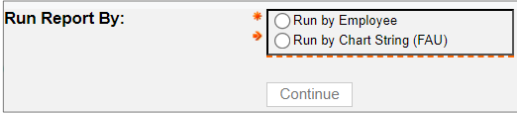
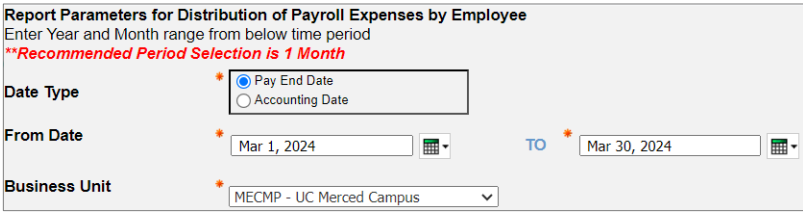
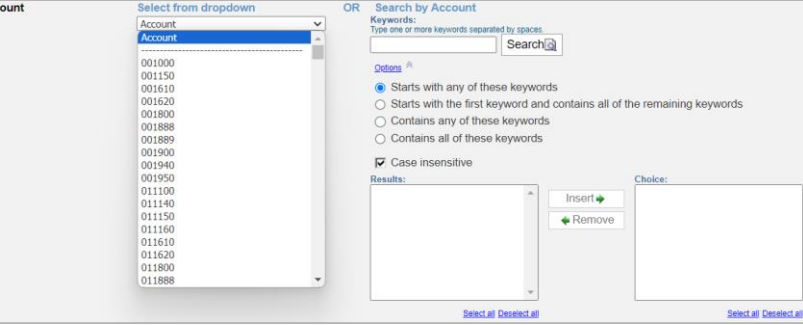
18. Message will display when report is done running. For other downloading options, click on Run as (play icon).



Employee ID	Employee Record	UCD	Employee Name	UC DeptID Rollup	Operating Unit	Fund Code	DeptID OF	Account	Class FID
123456789	1	123456789	Doe, Jane	BA60000	M111	M1000	M542000	M51000	P1
123456789	1	123456789	Doe, Jane	BA60000	M111	M1000	M557000	M51000	P1
123456789	1	123456789	Doe, Jane	BA60000	M111	M1000	M557000	M51000	P1
123456789	1	123456789	Doe, Jane	BA60000	M111	M1000	M542000	M50000	P1
123456789	1	123456789	Doe, Jane	BA60000	M111	M1000	M557000	M50000	P1
123456789	1	123456789	Doe, Jane	BA60000	M111	M1000	M557000	M50000	P1

### DOPE Report Search Parameters

For the system to generate the appropriate report, users must use the search parameters fields. Fields with red asterisk \* are **required** search parameters. All other field search parameters are not required and if not selected, the report will return information based on all other selected parameters. The DOPE report can be run with the following search parameters:

Search Criteria	Screenshot
<p><b>Run Report By:</b> Select <i>Run by Employee</i> or <i>Run by Chart String (FAU)</i> option to continue.</p> <p>* This is a required field.</p>	
<p><b>Date Type:</b> Select <i>Pay End Date</i> (default, the last day of the Pay Period) or <i>Accounting Date</i> (the Campus Accounting Period corresponding to Fiscal Year).</p> <p><b>From Date:</b> Type in the From and To Dates or use the drop-down calendar.</p> <p><b>Business Unit:</b> Select MECMP – UC Merced Campus</p> <p>* These are required fields.</p>	 <p>As soon as you select MECMP you will see the loading icon. Once it's done running, you can scroll all the way down and click on <b>Execute Report</b> OR enter one or more of the following specific pieces of information before executing the report.</p>
<p><b>Account:</b> Select the appropriate Account from the dropdown OR type in an account keyword(s) to search. The Account categorizes the transaction as a specific type of revenue, expense, asset, liability, or fund balance (i.e., 501000 for S&amp;W Non-Academic Staff).</p> <p>Field <b>not required</b>, when you do not select, the report will return any account numbers based on all other selected parameters.</p>	

Search Criteria	Screenshot
<p><b>Project ID:</b> Select the appropriate Project from the dropdown OR type in a project keyword(s) to search. The project tracks financial activity for a body of work that has a start and end date that spans fiscal years. Projects are smart-coded (PPM Projects, GL Projects, Default Projects).</p> <p>Field <b>not required</b>, when you do not select, the report will return any project numbers based on all other selected parameters.</p>	
<p><b>Program:</b> Select the appropriate Program from the dropdown OR type in a project keyword(s) to search. The Program associates transactions with a formalized set of ongoing system-wide or cross-campus/location activities and “campus specific” activities (i.e., 000 for Default Program, B80 Internal Affairs).</p> <p>Field <b>not required</b>, when you do not select, the report will return any program numbers based on all other selected parameters.</p>	
<p><b>Fund:</b> Select the appropriate Fund from the dropdown OR type a fund keyword(s) to search. The Fund identifies or tracks the source of funding, with designations and restriction-types (i.e., 14000 for Tuition, 19900 for State General Funds).</p> <p>Field <b>not required</b>, when you do not select, the report will return any fund numbers based on all other selected parameters.</p>	



Search Criteria	Screenshot
<p><b>FS Dept:</b> Select the appropriate FS Dept from the dropdown OR type an FS dept number as a keyword(s) to search (i.e., M542 to search for M542000 – UCM PAYROLL SERVICES). The Financial System (FS) Department identifies the organizational hierarchy structure. Used individually, it provides operational unit ownership.</p> <p>Field <b>not required</b>, when you do not select, the report will return any department numbers based on all other selected parameters.</p>	
<p><b>FS Dept Rollup:</b> Select the appropriate FS Dept Rollup from the dropdown OR type a FS dept rollup alpha/number keyword(s) to search (i.e., M to search for M542). The Financial System (FS) Department Rollup identifies the organizational hierarchy structure rollup. Used individually, it provides operational unit ownership.</p> <p>Field <b>not required</b>, when you do not select, the report will return any department roll up based on all other selected parameters.</p>	
<p><b>Department:</b> Select All or the appropriate Department from the dropdown OR type a department keyword(s) to search. The Department refers to the home department of the employee, and the department that the FTE belongs to.</p>	



Search Criteria	Screenshot
<p><b>Employee ID:</b> Enter one or more Employee ID for a specific/group of employees (one Employee ID at a time) and click Insert to search only for that one employee/group of employees. The Employee ID refers to the 8-digit number identifying an employee in UCPATH (EMPL ID).</p> <p>This search field is only available if you choose to Run Report by Employee.</p>	
<p><b>Execute Report</b></p>	

**Best Practices:**

- For UCPATH Cognos reports to work correctly on your machine, you may need to adjust your browser pop-up and download settings. We recommend that you use the latest versions of Internet Explorer, Google Chrome, Mozilla Firefox, or Safari.
- If a report has parameters, the prompts appear. You must enter values for any parameter that displays a red asterisk (\*) next to the field.
- If only looking for a specific department/unit, then search only by the Department field and do not designate any other fields.
- If searching for something specific, then use the search parameters to narrowly define the search to just the date you are looking for.
- If you do not get the data, you are looking for on your first search, you may need to search using different parameters. Please be aware that selecting too many parameters may narrow your search and search results may exclude the data you are looking for. For example, searching only be Fund A and not locating employee X. You do another search by employee X and realize the employee X is not on Fund A, but on Fund B.

### Reading the DOPE Report

The DOPE report has several columns headers. Use the following header details to help you read the report.

DOPE Header	Format	Details
<b>Employee ID</b>	8 Numeric	UCPath 8-digit numeric Identification Number.
<b>Employee Record</b>	1 Numeric	A number assigned to each job and employee has. An employee can have multiple jobs. The first job entered by WFA is given an Empl Record of 0; the remaining are numbered sequentially 1, 2, etc.
<b>UID</b>	9 Numeric	External 9-digit ID number from UCLA PPS ID for historical cross reference.
<b>Employee Name</b>	Last, First	Employee Name in UCPath.
<b>UC DeptID Rollup</b>	7 Alpha Numeric	<b>Organizational Code</b> in Chart of Account. For UC Merced this is the <b>Level 3 Segment of the COA</b> .
<b>Operating Unit (Entity)</b>	4 Numeric	<b>Entity</b> Segment in Chart of Account. The Entity segment identifies the location in the UC system. Each campus has a unique identifier. This segment also aligns with the legal entity, i.e., our foundation and future medical school will have their own Entity values and align as unique legal entities. For UC Merced Campus, <b>Entity 1011</b> .
<b>Fund Code (Fund)</b>	5 Numeric	<b>Fund</b> Segment in Chart of Account. The Fund Segment identifies or tracks the source of funding, with designations and restriction-types. Examples: 14000 (Tuition), 19900 (State General Funds)
<b>DeptID CF (Financial/HR Unit)</b>	7 Alpha Numeric	<b>Department Number</b> in Chart of Account. For UC Merced this is the <b>Financial/HR Unit (Child Segment)</b> that identifies the organizational hierarchy. Used individually, it provides operational unit ownership. Examples: E100000 (Academic Personnel) and E200000 (School of Engineering).
<b>Account (Account)</b>	6 Numeric	<b>Natural Account</b> in Chart of Account. The <b>Account</b> segment that categorizes the transaction as a specific type of revenue, expense, asset, liability, or fund balance. Examples: 501000 (S&W Non-Academic Staff), 522407 (Lab & Shop Instrument and Supply)
<b>Class Fld (Function Code)</b>	2 Numeric	<b>Function Code</b> in Chart of Account. The Function segment designates the purpose of the transaction as it applies to internal and external reporting requirements. Examples: 40 (Instruction), 44 (Research)Function 80 is to be used only for non-reportable financial transactions.
<b>Program Code (Program Code)</b>	3 Numeric	<b>Program Code</b> in Chart of Account. The Program segment associates transactions with a formalized set of ongoing systemwide or cross-campus/location activities and “campus specific” activities. Examples: 101 (Natural Reserve System), B80 (International Affairs)

DOPE Header	Format	Details
<b>Project ID</b> <b>(Project Code)</b>	10 Numeric Characters	<b>Project Code</b> in Chart of Account. The Project segment tracks financial activity for a body of work that has a start and end date that spans fiscal years. Projects are smart-coded. PPM Projects: leverage subledger functionality; tracking; invoicing; reporting; start and end dates; award/contract association. GL Projects: leverage tracking
<b>Chartfield3</b> <b>(PhysicalLocation)</b>	3 Numeric	<b>Location Code</b> in Chart of Account. For UC Merced this is the <b>PhysicalLocation</b> . The value of the Physical Location segment classifies transactions by named location on or off the campus. Example: 005 for Downtown Campus Center
<b>Chartfield1</b> <b>(Sub Activity)</b>	6 Alpha Numeric	<b>Sub Activity</b> in Chart of Accounts. The Sub Activity segment classifies transactions by providing the specific of the activity within a project. This helps identify payroll lines that have gone to suspense. There are 3 main reasons for a suspense:  <b>A00023 FUNDNG → Funding Entry Issue:</b> UCPATH charges the Suspense COA in the following instances: <ul style="list-style-type: none"> <li>When there is no designated Default COA in place on the position's Funding Entry page at the time payroll is processed                              Note: All positions with salary expenses are required to have funding in place prior to payroll processing as indicated on the UCPATH Payroll Processing Schedule</li> <li>During the Fiscal Year End Funding Rollover process if the COA previously entered the position's funding entry is no longer valid</li> </ul> <b>A00022 ENDDTE → Funding End Date Issue:</b> UCPATH charges the Suspense COA if the position's funding entry has an End Date which has passed, and the funding entry has not been updated. For example: <ul style="list-style-type: none"> <li>If a position's funding entry has an end date of 05/31/2021, a new funding entry with an effective date of 06/01/2021 would need to be in place prior to payroll processing, otherwise the Suspense COA is charged.</li> <li>If possible, avoid using Funding End Dates when setting up a position's funding.</li> </ul> <b>A00024 COMBO → Invalid Chart of Accounts Issue:</b> UCPATH charges the Suspense COA if the COA that was designated to be charged on the position's funding entry is no longer valid in the UC Merced General Ledger. Possible reasons a COA becomes invalid include the following: <ul style="list-style-type: none"> <li>Fund closed in Oracle</li> <li>Project value is no longer valid</li> </ul>

DOPE Header	Format	Details
<b>Product</b>	Blank	Not Used at UC Merced
<b>Chartfield2</b>	Blank	Not Used at UC Merced
<b>Alt Acct</b> (Work Study Indicator)	1 Alpha	<b>Work Study Indicator.</b> For casual/restricted employees (student employees) who have a Work Study position. <b>W</b> indicates a full Work Study split with a sufficient balance <b>D</b> indicates a full Department Split with a sufficient balance <b>Y</b> indicates a partial split to a Department Share of non-Work Study funds <b>P</b> indicates a Partial Split to the Work Study Share <b>S</b> indicates a Partial Split of the Department's Share of Work Study funds <b>X</b> indicates a Split Refusal with no balance <b>Z</b> indicates an FAU Error
<b>Budget Ref</b> (Over The Cap (OTC))	Blank	<b>Over The Cap (OTC) Indicator.</b> For UC Merced we do not have salaries that meet the threshold or the dual appointments that typically create over the cap issues like medical schools run into. The MCOP worksheet is required when an employee is compensated with funds that have a salary cap and their compensation exceeds the amount allowed for the capped fund. UC Merced is not using the Multiple Components of Pay (MCOP) worksheet and do not rely on the system to determine OTC funding.
<b>Affiliate</b>	Blank	
<b>Sct ID</b> (Salary Cost Transfer ID)	Alpha Numeric	<b>Salary Cost Transfer ID.</b> A UCPath number assigned to a processed transaction to reassign payroll expenses from one funding source to another funding source. It is an accounting entry not an actual payroll transaction processing a paycheck. <b>SCT</b> - Salary Cost Transfer Transactions for expenses paid on or after October 4, 2021, without a direct retro on the same paycheck. <b>DR</b> – Direct Retro Transactions for expenses paid prior to October 4, 2021, or those with a direct retro on the same paycheck.
<b>Pay Run ID</b>	Alpha Numeric YYMMDDPayCycleX	Pre-defined, unique identifier for the payroll processing for that period. Naming convention is YYMMDD, Pay Cycle (MO, B1,B2), and “X” for On Cycle. See the <a href="#">Transactional Deadline Calendar Run ID Schedule</a> column. Example: 241130MOX for Pay Period Ending 11/30/24, 241123B1X for Pay Period Ending 11/23/2024, 241207B2X for Pay Period Ending 12/07/24.
<b>Earns Run ID</b>	Alpha/Numeric YYMMDDPayCycleX	Earnings Run ID, indicates the processing ID of the earnings period. Naming convention is YYMMDD, Pay Cycle (MO, B1,B2), and “X” for On Cycle. See the <a href="#">Transactional Deadline Calendar Run ID Schedule</a> column. Example: 241130MOX for Pay Period Ending 11/30/24, 241123B1X for Pay Period Ending 11/23/2024, 241207B2X for Pay Period Ending 12/07/24.

DOPE Header	Format	Details
<b>Pay Period End Date</b>	Numeric MM/DD/YYYY	The last day for the pay period for which a transaction for pay was processed (posted to). See the <a href="#">Transactional Deadline Calendar End</a> column. Example: Biweekly1 two week Pay Period 11/10/24 – 11/23/24 ends on 11/23/24.
<b>Earnings End Date</b>	Numeric MM/DD/YYYY	Earning End Date is the last day of the period when the salary was originally posted.
<b>Fiscal Year</b>	Numeric YYYY	Campus Fiscal Year. Fiscal year begins on July 1 of the current calendar year and ends on June 30 for the following calendar year. Example Fiscal Year 2024/2025 starts July 1, 2024, and ends June 30, 2025.
<b>Accounting Period</b>	1-2 Numeric	Campus Accounting Period (Fiscal Periods) corresponding to Fiscal Year. This is an integer value that identifies the accounting period as a month within the calendar associated with earnings distribution information created by the payroll calculation and distribution processes. The 12 periods simply represent the 12 months of the fiscal year. 1=July 2=August 3=September 4=October 5=November 6=December 7=January 8=February 9=March 10=April 11=May 12=June Example: Accounting Period 1 is for July 2023 Example: Accounting Period 12 is for June 2024
<b>Accounting Date</b>	Numeric MM/DD/YYYY	Accounting Date is the full calendar date MMDDYYYY that identifies the accounting date or posting date of the transaction. Example: Accounting Period 1 for July 2023 has an Accounting Date of 07/31/2023.
<b>Job Hourly Rate</b>	Numeric	The rate of pay the employee is receiving per hour for the assigned job.
<b>Job Monthly Rate</b>	Numeric	The rate of pay the employee is receiving per month for the assigned job.
<b>Salary Hours</b>	Numeric	Salary Hours. A negative number indicates the number of non-working hours (i.e. vacation, sick) taken for that pay period. Some positive numbers indicate paid non-working hours (i.e., holiday, baby bonding). See <a href="#">Monthly Working Hours</a> for the number of working hours per month.
<b>Total Pay</b>	%Numeric	Total percent of pay employee received can range from zero to 100%.
<b>Dept ID</b>	6 Alpha Numeric	Department ID. Also known as the Department Code. Example: M54200
<b>Dept Descr</b>	Up to 30 Alpha Characters	Department Description. The name of the department. Example: UCM PAYROLL SERVICES
<b>Union Code</b>	2 Alpha or Numeric	Union Code of the Bargaining Unit representing the employee. For Example: CX <a href="#">Non-represented</a> show 99. For represented, See <a href="#">Bargaining Unit Metrix</a> for details.

DOPE Header	Format	Details
<b>Union Descr</b>	Alpha	Union Description of the Employee Group not the Union Name. Example: Clerical & Allied Services is the Employee Group of Union Code CX for the Teamsters Union.
<b>Job Code</b>	6 Numeric	Job Code, a specific number associated with the job being performed by the employee. <a href="#">Job Code Look Up</a>
<b>Position Nbr</b>	8 Numeric	Position Number, a unique 8-digit number auto generated by UCPATH.
<b>FTE</b>	Numeric	Full Time Equivalent. If an employee works full-time, their FTE is 1 (100%). If an employee works half-time (20 hours a week), their FTE is 0.5 (50%).
<b>Transaction Type</b>	Alpha	Transaction Type, Salary, or Fringe Benefit (employer contributions, such as contributions to health plans, insurance plans, social security, retirement plans, OASDI, Medicare, Workers' Compensation, and Unemployment Insurance).
<b>Earn/Fringe Code</b>	Alpha	Earnings/Fringe Code. Example EARN = Salary, CBR=Composite Benefit Rate, GAEL = General Liability, Auto and Property Damage Insurance
<b>Earn/Fringe Descr</b>	Alpha	Earnings/Fringe Description. Example CBR = Assessment -Expense.
<b>Amount</b>	Numeric	Amount that was assessed for the type of Salary/Fringe.
<b>Salary UC Restatement Flag:</b>		UC_RESTATEMENT_FLG is a single alphanumeric character that identifies how to coordinate with the direct retro updates. (N = No Restatement, R = Reversing Entry, Y=New Restated Entry)
<b>Salary UC Retro Adjustment Code</b>		This indicates if a Late Pay or Direct Retro transaction was processed. Late Pay includes: <ul style="list-style-type: none"> <li>• <b>Retro Pay:</b> Difference in pay owed to an employee from a prior pay period. Should not be processed as off-cycle. Retro pay transactions include those that are automatically triggered via the Retro Pay module and those that must be submitted by the location via file/transaction. <b>Example:</b> Employee receives a retroactive promotion and is owed money due to the difference between pay in current job and new job.</li> <li>• <b>Retro Adjustment:</b> Certain changes adjustment such as comp rate, comp frequency, other pay, earnings end date, made to employees' data with retroactive dates that may result in a retroactive pay either under or over-pay they have previously received.</li> <li>• <b>Missed Pay:</b> Hours or earnings due but not paid to employee. Non-retro earn codes used to process pay. <b>Example:</b> Employee is biweekly hourly. Hours were submitted late and did not generate pay. Because these hours were not previously paid, it is considered missed pay. These hours should be submitted with regular earn codes, not retro earn codes.</li> </ul>

## Frequently Asked Questions

- **What if I see a discrepancy on my DOPE report? Request a Direct Retro/Salary Cost Transfer. Here is how:**

If after reviewing the DOPE report it is determined that applied payroll expenses for a given payroll cycle are incorrect/need correction a request for a Salary Cost Transfer (SCT)/ Direct Retro (DR) would be submitted to Payroll Services.

The forms to request a transaction are available on the UC Merced Payroll Services website. For a Direct Retro for Staff go [HERE](#). For a Direct Retro for an Academic go [HERE](#).

For timely submission of requests, review the [UCPath GL Processing Calendar](#) and the [Transactional Deadline Calendar](#) found on the UC Merced Payroll Services website.

- Payroll Services must receive your request by the “**Campus to Payroll Services to Effect Check**” date for timely processing.
- UCPATH will send information to campus GL Systems (Oracle for UC Merced) by the “**GL Post Confirm (Completion of GL Process for Detail Labor Ledger Data)**” date.

Pay Cycle	Check Date	Pay Period Dates			Local Time Reporting System (TRS)			Campus to Payroll Services to Effect Check	UCPath Freeze Period		UCPath Center						
		Begin	End	Run ID Schedule	Submit to TRS Employee Deadline (By 11:59 pm)	Approval in TRS Supervisor Deadline (By 10 am)	DTA Entry Deadline (By 1 pm)		Begin at 5 PM	Ends at 6 AM	Pay Confirm (Up to 4:00 PM)	GL Post Confirm (Completion of GL Process for Summary Level Data)	GL Post Confirm (Completion of GL Process for Detail Labor Ledger Data)	Pay Statements on UCPATH Portal (8 AM)	Leave Accrual Available on UCPATH (After 5:00 PM)		

- **I noticed a processing error on my DOPE report related to my Salary Cost Transfer/Direct Retro. The job information does not match the historical job information. How can I correct this?**

The Salary Cost Transfer/Direct Retro tool in UCPATH allows for Payroll Services to only move payroll expense from one chart string to another chart string. The tool does not allow Payroll Services the ability to change position number, title, earn code, department, pay period, et cetera. When viewing the DOPE report:

- Review column **F-N**, which provides the chart string information.
- Review column **T** (Sct ID), which provides the Salary Cost Transfer (SCT) or Direct Retro (DR) transaction number.
- Review column **AQ** (Salary UC Restatement Flag):
  - The original payroll expense will indicate “**No Restatement.**”
  - The new line(s) will have the original payroll expense (line being reversed), indicating “**Reversing Entry**” along with a line(s) where the payroll expenses got moved to, indicating “**New Restated Entry.**”



- **Ignore AH-AK** for the Reversing Entry and New Restated Entry as they do not reflect the historical line value, but rather current job record.

*UCPath Screenshot of the Direct Retro Inquiry*

The screenshot displays a 'Salary Cost Transfer' transaction with the following details:

- Transaction ID: SCT0000085204
- Created By: [Redacted]
- Creation Dt: 04/08/2024
- Transaction Status: Labor Ledger Completed/Posted
- High Risk:
- Last Modified By: [Redacted]
- Last Modified: 04/08/2024

Accounting line entries summary:

- Empl ID: [Redacted]
- Empl Record: 0
- e-Verify:
- Position Number: -0533239
- FTE: 0.250000
- Company: UCS
- Pay Group: OMB
- Earns End From: 11/01/2023
- Earns End Thru: 11/30/2023

Earnings Code	Combination Code	New Combo Code	Earnings End Date	Pay Period End Date	Paycheck Nbr	Entity	Fund	FinancialUnit	Account	Function	Program	Project	PhyscalLocation	Sub-Activity	OTC Indicator	Old Earnings	Adjustment Amount	New Earnings
1 R09	000916390		11/30/2023	11/30/2023	69015065	1011	13002	E210000	500012	80	000	0000000000	000	A0024		\$1,458.90	-1458.90	\$0.00
2 R09	001536419	001536419	11/30/2023	11/30/2023	69015065	1011	16345	E210000	500007	43	C18	END0000038	000	000000		\$0.00	1458.90	\$1,458.90

Calculation	
Total Old Earnings	\$1,458.90
Total New Earnings	\$1,458.90
Difference	\$0.00

*UCPath Cognos Screenshot of DOPE Report R-268*

Operating Unit	Fund Code	DeptID CF	Account	Class Fld	Program Code	Project ID	Chartfield3	Chartfield1	SctID	Union Code	Union Descr	Job Code	Position Nbr	Salary UC Restatement Flag	
AB20000	011	3002	E210000	500012	80	000	0000000000	000	A0024	BR	Graduate Student Researchers	003276	00330239	No Restatement	
AB20000	011	6345	E210000	500007	43	C18	END0000038	000	000000	BR	Graduate Student Researchers	003276	00330239	No Restatement	
AB20000	011	4000	E210000	500005	40	000	PRJ0000119	000	000000	BX	Academic Student Employees	002310	00276185	No Restatement	
AB20000	011	4000	E210000	500005	40	000	PRJ0000119	000	000000	BX	Academic Student Employees	002310	00276185	No Restatement	
AB20000	011	4000	E210000	500005	40	000	PRJ0000119	000	000000	BX	Academic Student Employees	002310	00276185	No Restatement	
AB20000	011	3002	E210000	500012	80	000	0000000000	000	A0024	SCT0000085204	BX	Academic Student Employees	002310	00276185	Reversing Entry
AB20000	011	6345	E210000	500007	43	C18	END0000038	000	000000	SCT0000085204	BX	Academic Student Employees	002310	00276185	New Restated Entry

- **My DOPE report does not match Oracle. What should I do?**

For questions about your DOPE report submit a [Payroll Services Inquiry](#).

For questions pertaining to Oracle transactions/balances, contact Financial & Accounting Services ([Accounting Guidance](#)) or Project Portfolio Financial Management ([PPFM General Inquiry](#)).

**Resources**

Visit the Payroll Services website at [bfs.ucmerced.edu/payroll-services](https://bfs.ucmerced.edu/payroll-services) to view other [Job Aids/Step By Step](#) including:

- Funding Inquiry
- Direct Retro – Review Salary Cost Transfer
- Direct Retro – Review Retro Distribution
- Distribution of Payroll Expense (DOPE) Report R-268